

I. Call to Order & Roll Call**II. Adoption of Agenda****III. Consent Agenda**

- April 12 2019 Meeting Minutes
(if approved, to be uploaded to website – any Executive Session to be excluded from minutes)
- Committee Meeting Minutes (those that were submitted)

IV. Officers' Reports

- President's Report – *Ryan Monette*
- Treasurer's Report – *Nathan Bolin*
 - Bingo Event Budget – John please pull this up online
- Director of Membership Engagement (DME) Report – *No report*

V. Standing Committee Reports

- Finance Committee – *Nathan Bolin (may be included in Treasurer's Report)*
- Marketing Committee – *John Broda*
- Membership Committee – *Ryan Monette*
- Nominating Committee – *Tricia Diduch*
- Government and Community Affairs Committee – *Ryan Monette*
- Women @ Work Committee – *Angi Kolthoff*
- Special Events Committee – *Anabel Toye*
 - Golf Play Day – *Kelly Maier*
- Ambassadors – *Branda LaBuy and/or Lea Evers*

VI. Other Committee Reports

- Personnel Committee – *Dr. Mike Piller*

VII. Old Business**VIII. New Business****IX. Adjournment**

- Next Meeting: June 21st (8:00am, RockTek)

Board of Directors: Ryan Monette, John Broda, Nathan Bolin, Anabel Toye, Tricia Diduch, Dr. Michael Piller, Stacy Phillips, Angi Kolthoff, Branda LaBuy, Lea Evers, Zachary Townsend
Staff: Kelly Maier (Office Manager)

Stateline Chamber

BALANCE SHEET

As of April 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash on hand	300.00
Gateway community Bank	44,146.35
Paypal.	684.04
Total Bank Accounts	\$45,130.39
Accounts Receivable	
Accounts Receivable	16,520.00
Total Accounts Receivable	\$16,520.00
Other Current Assets	
Undeposited Funds	2,739.60
Total Other Current Assets	\$2,739.60
Total Current Assets	\$64,389.99
TOTAL ASSETS	\$64,389.99
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	2,485.93
Total Other Current Liabilities	\$2,485.93
Total Current Liabilities	\$2,485.93
Total Liabilities	\$2,485.93
Equity	
Opening Balance Equity	189.65
Unrestricted Net Assets	-2,837.01
Net Income	64,551.42
Total Equity	\$61,904.06
TOTAL LIABILITIES AND EQUITY	\$64,389.99

Stateline Chamber

PROFIT AND LOSS

April 2019

	TOTAL	
	APR 2019	JAN - APR, 2019 (YTD)
Income		
Chamber Income		250.00
Membership Dues		250.00
1 employee	306.25	6,006.25
11-20 Employees		4,900.00
2-10 Employees	437.50	33,820.85
21 to 50 Emp. Membership Dues		6,500.00
51 Plus Employees Membership Du		12,000.00
Individual Agent		600.00
NFP 0 employees		1,300.00
NFP 1-10 Employees		4,500.00
NFP 21-50 Employees		800.00
NP 11-20 Employees Membership D		250.00
NP 51+ Employees		650.00
Total Membership Dues	743.75	71,577.10
Total Chamber Income	743.75	71,827.10
Event Income		
Casino Night		150.00
Golf Play Day		
Golf Play Day Hole Sponsor	200.00	600.00
Golf Play Day Sponsor	750.00	4,500.00
Total Golf Play Day	950.00	5,100.00
IWIB Luncheon		350.00
Lunch&Learn		210.00
Membership Awards Gala		12,406.15
RoRo Expo		20,680.00
W@W	20.00	350.00
Total Event Income	970.00	39,246.15
Income		15.00
Other Income	114.00	114.00
Services	1,312.50	4,652.50
Total Income	\$3,140.25	\$115,854.75
GROSS PROFIT	\$3,140.25	\$115,854.75
Expenses		
Bad Debt Expense	5,825.00	8,750.00
Bank Charges		15.30
Event Expense		
2019 Awards Gala		6,485.03
Golf Play day Expense		315.00
Hometown Holiday Expense	1,250.00	1,250.00
L&L Expense		126.00
RORO Expo Expense	239.67	9,353.48

	TOTAL	
	APR 2019	JAN - APR, 2019 (YTD)
W@W Expense		340.00
Total Event Expense	1,489.67	17,869.51
Marketing Expense		1,080.00
Agency of Record	2,020.00	8,080.00
Name Tag	50.00	120.00
Total Marketing Expense	2,070.00	9,280.00
Office Expense	1,148.36	5,721.87
Executive Director Expense		361.04
Total Office Expense	1,148.36	6,082.91
Payroll Expenses		9,293.39
Tax Penalty		12.22
Total Expenses	\$10,533.03	\$51,303.33
NET OPERATING INCOME	\$ -7,392.78	\$64,551.42
NET INCOME	\$ -7,392.78	\$64,551.42

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Meeting Minutes May 7th 2019

Attendance: John Broda, Kat Cook, Ryan Rydell, Kelly Maier, Ryan Monette. Excused Beth Wagner, Ben Boese, Hannah Mayton, Angi Kolthoff

Called to order at 10:05 am

Agency of Record Update - Social media just average. Total reach of 2400 people for the month. Elevate post was highest reach.

New efforts- Elevate Teasers, Instagram Page for Chamber

Fix LinkedIn Page, Community Profile is out, Membership cards are done,

Working on resource packet for Elevate Groups

General Chamber Marketing

- DME Position Update. - Made an offer to an applicant but she declined. We are going back to the drawing board.

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Upcoming Events

- Lunch n Learn - Field Fastners to do in July with ribbon cutting (Brunch???)
- Golf Play Day - Green \$1000, tee \$1250, cart \$1500, scorecard \$750, Bag \$750
- Softball Throwdown -Need attendance. Team Sponsors \$200 plus \$20 per person
- Casino Night - Need event sheet.
- Awards Banquet - Need event form

Membership Value

- Member Circles
- Membership Cards / Discounts
-

Unfinished Business

- Strategic Planning
-

New Business

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Next Meeting: June 4th

Meeting adjourned at 10:45 am

Government and Community Affairs Committee

The liaison between the Board / Staff, and our Business Members. This committee helps to advocate for our business membership on political actions and initiatives that will help improve business and civic life in the Stateline area.

Gov't and Community Affairs Committee Meeting: May 7th, 2019

Attendees: Ryan Monette (Chair) and Kelly Maier

Agenda Items & Discussion:

- 1) Mayors (Roscoe, uncontested with new mayor)
 - a. Meet the new mayor event after elections
 - b. Breakfast if only Roscoe, evening event if all three (23rd or 24th of April)
 - i. Discussed that this will likely be an evening event the week after May 7th
 - ii. Next steps will be to work with Scott Sanders and Village of Roscoe
 1. **Action Items: Delaying this event – no communication with Scott Sanders.**

Next Meeting: June 4th, 9:00am at the Chamber office (or TBD based on Roscoe Mayor Event)

W@W 5.1.19 Meeting Notes

Committee Members Present—Angi Kolthoff (Chair), Kelly Maier, Lea Evers, Branda LaBuy, Karen Radtke

Also Present—Tarah Hawes Absent—Karen Arce

- Discussed proposed Sponsorship details inclusions. Last meeting the following levels were proposed:
 - Presenting \$1250—only 1 sponsor available
 - Gold \$750
 - Silver \$500
 - Award \$350—limit 3. This sponsorship opportunity was determined before new suggestions and 1 is sold
 - Diane Hendricks confirmed as Keynote.
 - Venue- Eclipse Center confirmed
 - Keep the same awards as last year. NextGen, Role Model, Executive Influencer.
 - May update the descriptions
- Kelly- ABC for menu \$15 all in. Redo the sponsors on the website.
- Angi- Talk to Maggie about confirmation on location. What is Diane going to talk about.

Ambassadors Meeting Minutes

Ambassadors Meeting: May 7th, 2019

Attendees: Lea Evers, Branda LaBuy, Ryan Monette, Megan Gove, Johnna Held, Kelly Maier

Agenda Items/Discussion:

- 1) Scholarship Fundraiser: Bingo Night
 - a. Date: July 25th
 - b. Venue options. Discussed: Blackhawk Bank, VFW, Stillman Bank
 - i. Venue is now confirmed at the VFW. They waived the \$120 room rental fee.
 - c. Room set up
 - i. 8 people per table with space for bingo cards and food.
 - d. Bingo
 - i. Bingo cards/metal cage/etc
 1. Need to be purchased (Amazon). Appx \$100; Reusable year to year
 - ii. Trolls
 1. To be sold for \$5 each. Edward Jones/Lea Evers will sponsor these.
 - iii. Prizes
 1. All gift cards. No cash. Each ambassador to gather at least (5) \$10 gift cards as prizes for the event.
 - e. Food
 - i. Discussed ABC catering and Goldies.
 - ii. Decided on heavy appetizers from Goldies but utilizing lunch menu for pricing appx. \$8/person. Cash bar at VFW.
- 2) Ribbon Cuttings
 - a. Integrative Medical – Business After Hours and Ribbon Cutting: June 12th @ 5:30 pm
- 3) Next Meeting: June 4th @ 11:30 am. Location: TBD