

Board Meeting - Agenda

January 18, 2018

I. Call to Order & Roll Call

Lea, Michael, Nathan, Branda, Zachary, Anabel, John, Ryan, Angi, Tricia

Staff: Kelly, Chuck

Absent Clyde, Adam

Excused: Stacy Phillips

II. Adoption of Agenda

Nathan makes motion to approve agenda. Anabel second. Unanimous consent.

III. Consent Agenda

- **December 14, 2018 Meeting Minutes**

-December minutes will be included in February agenda for approval.

(if approved, to be uploaded to website – any Executive Session to be excluded from minutes)

- **Committee Meeting Minutes (those that were submitted)**

IV. Officers' Reports

- **President's Report – Ryan Monette**

-Parma Tax and accounting has been hired to take over payroll and QuickBooks reconciliation services.

-Branda LaBuy and Lea Evers have been appointed as Ambassador committee Co-Chairs.

-Ambassador and Board member membership dues to be paid in full by February 28, 2019.

-John makes motion to vote on incorporating a due date for ambassadors and board members to have dues paid by February 28, 2019. Nathan Second.

Vote: Lea-AYE, Michael-AYE, Nathan-AYE, Branda-AYE, Zachary-AYE, Anabel-AYE, John-AYE, Ryan-AYE, Angi-AYE, Tricia-AYE.

-Ryan will Chair Gov affairs and Membership committees for the time being.

-Ryan appoints Zachary Townsend to fill a vacancy on the Stateline Chamber Board of Directors.

Ryan makes request for a vote from present Board members to approve his appointment of Mr. Zachary Townsend.

Vote: Angi-AYE, Tricia-AYE, Michael-AYE, Branda-AYE, Anabel-AYE, John-AYE.

-Resignations: Adam Lane and Clyde Grooms have submitted letters of resignations from the board. Angi makes motion to approve resignation. Nathan Second. Unanimous consent.

-Update on signees from the prepared statement presented by Toni Brown at December 18, 2018 BOD's meeting. This statement has a total of 22 signees. 4 were current BOD's when the statement was presented. Ryan has reached out to 10 of the signees and spoken directly to 2. Conversations went great. Some of the individuals who signed the letter have stated that they did not know what they were signing, and others felt pressured to sign the statement/letter.

BHA-Great attendance at the Triple Crown Baseball Ribbon Cutting and Business After Hours.

- **Treasurer's Report – Nathan Bolin**
- **Executive Director Report – Chuck Gilbert**

-Goal for 2019-membership drive, focusing on manufacturers, HCHS- manufacturing education for students, Develop strategic plan for all committees. Annual report will be published. Date TBD

V. Standing Committee Reports

- **Finance Committee – Nathan Bolin (may be included in Treasurer's Report)**

-**2018** Annual operating budget reviewed. New members and sponsorships are critical to the success of the chamber. Bank Balance as of Dec 31, 2018- 12,000.

-GPD June 14, 2018- Budget to be approved by the board. First GPD meeting on January 21st at the chamber office. Nathan makes motion to approve GPD budget. John Second. Unanimous consent.

- **Marketing Committee – John Broda**

Membership dues: Collection calls begin Feb 1st. Unpaid member emails will be removed from our contact list.

-Membership discount card in the works.

-Marketing committee looking for members.

- **Membership Committee – TBD**

-No report

- **Nominating Committee – Tricia Diduch**

-Tricia makes recommendation to appoint Lea Evers to the Stateline Chamber Board of Directors.

- **Government and Community Affairs Committee – TBD**

-NO Report

- **Women @ Work Committee – Angi Kolthoff**

-Board night at Ericas Board Creations event on Wed February 27, 2018. Ryan M will sponsor drinks for this event.