

Stateline Chamber Board Meeting - June 22nd 2018

I. Call to Order & Roll Call- Call to order at 8:02am

Present: Ryan Monette, Nathan Bolin, Angi Kolthoff, Clyde Grooms, Adam Lane, Dr. Mike Piller, Keith Wicklund, Tricia Diduch, Diane James, John Broda.

Staff: Karrah Bittner & Chuck Gilbert.

Excused: Rob Gillette, Toni Brown, Anabel Toye

Unexcused: Stacy Phillips

II. Adoption of Agenda

III. Consent Agenda- *Angi K. makes motion to approve, Tricia Second- Unanimous consent*

- May 18 2018 Meeting Minutes:
- Membership Committee Minutes (May / June)
- Government Affairs Committee Minutes (June 11th)
- Women @ Work Committee Minutes (May / June)
- Special Events Committee Minutes (May)
- Ambassador's Minutes (June 5th)

IV. Officers' Reports

- President's Report – Ryan Monette
- *Golf Play Day / Casino Night Events- Ryan M. urges everyone to attend these two events as BOD members. Ryan urges everyone on the board to either sign up a foresome, or be a hole sponsor. If you can't do either of these please consider being a volunteer and donating a gift basket.*
- *General Membership Committee- Toni B. proposed starting a general membership meeting, giving members an opportunity to share ideas and network. Invites will be sent to all members. Ryan M, Toni B, and Gail Daer (First National Bank) have been heading this up. Tentative date of July 17th. Lunch sponsored by Gail Daer and Toni B, first meeting to be held at Chamber Office.*
- *Awards Banquet Committee- First meeting this past week, John B. is scaling back from being Chairperson of this committee, Ryan M will be taking over. The committee has decided to move the date from April to late january, early February.*

- Treasurer's Report – Nathan Bolin

990's were most likely filed under Roscoe Chamber, New 990's are being worked on by Siepert right now.

Profit and Loss statement passed out, Chamber is now into "negative months" where the amount of money coming in does not cover monthly expenses. This is normal for this time of year.

Casualty loss is from paying off balance to Village of Rockton for Rockton River Market 2017.

New member folder passed out for BOD to review finished product.

Ryan M makes mention of the great work Angi is doing with W@W event budgets, making sure to come in at break even or above.

- Executive Director Report – Chuck Gilbert (No Report)

V. Standing Committee Reports

- Finance Committee – Nathan Bolin

Everything to report was covered in Treasurer's Report.

- Marketing Committee – John Broda

- *Chuck has taken on responsibility for preparing and strategic plan for 2019.*
- *Discussing ways to increase our partnership with the Village of Rockton regarding the Rockton River Market and Christmas Walk.*

- Membership Committee – Clyde Grooms

- *Everyone who volunteered had about 5 non-paid business to call*
- *No's will be revisited by Chuck for a face to face conversation.*
- *Maybe's to be followed up by the original caller.*
- *No Contact- pulled from Directory by July 1st. Then will be added onto a potential list for the future.*
- *Talked about using an auto pay monthly system instead of annually.*
 - *Retention of business can be higher with auto pays.*

- Nominating Committee – Tricia Diduch (no report)

- Government Affairs Committee – Diane James

- *Mission Statement has been decided on(passed out to BOD)- An event will be held each quarter.*
- *First event is a forum with three local mayors lasting approximately 90 minutes. To begin at 5:30pm. Location not confirmed.*
- *Chuck Gilbert will be the moderator of the event.*
- *Diane really hopes to use this as an added benefit of the Chamber for members and the community.*
- *Scott Sanders has agreed to be an advisor.*
- *Scott Hall has joined the committee and is interested in joining the Board.*

- Women @ Work Committee – Angi Kolthoff

- *Next event is July 24th, Picnic in the Park- 5:30-7pm. Men are invited, Committee members are all donating side dishes and Main Street Meats will be donating burgers and pasta salads.*
- *The third week in October is national business women's week and the committee plans to hold at least two events during this time.*

- Special Events Committee – Anabel Toye (Chuck spoke in Anabel's absence)

- *Working on large banner to promote Stateline Main Street Tour.*
- *Chuck is working hard to visit each business in Roscoe, South Beloit and Rockton.*

VI. Other Committee Reports

• Personnel Committee – Dr. Mike Piller

- *Chuck's review is being taken care of by Executive Committee, Chuck will work with Dr. Piller for Karrah's upcoming review.*

• Ambassadors –

- *Ribbon cutting at Oak Strength- Was very well attended. The new Chamber Event sign was used out in front of business during event for the first time.*
- *Looking for new ways to raise money for scholarship fund.*
- *Chuck thanks everyone who contributed to Ribbon cutting standard operations document.*

VII. Old Business

- *Angi K brings up procedure for non members trying to join committee's. Non members shouldn't be allowed on any committees, since that is one of the most valuable aspects of a Chamber membership.*

VIII. New Business

Dr. Piller mentions two new potential members.

IX. Adjournment

• Next Meeting: July 20th (8:00am, Rocktek Workspace)

- Nathan B motions to adjourn, John B Seconds. Meeting adjourned 9:20am.