

* Before you print out and complete this form, please consider downloading a digital copy of this form (pdf) from our website (statelinechamber.com) and emailing it to info@statelinechamber.com

Seminar Details

Host / Presenter Name _____

Phone # _____ Email _____

Seminar Title _____

Seminar Description / Details _____

Date & Location

*Presenters have 2 options for location; your business or RockTek Workspace. If you are not able to host the event, you **must** select RockTek. Your chosen date, time, and topic is not guaranteed until confirmed by Chamber Staff.*

Location My Place RockTek Workspace **Proposed Date** _____

If Your Place • **Address** _____ **City** _____ **State** _____

If RockTek • **Will you require a screen for your presentation?** Yes No

Attendee Fee & Meal Details

\$10 Chamber staff will receive all funds, order and pay for all food.

FREE Host will provide a lunch free of charge for all attendees.

i As a host, you are required to provide a photo and description of your seminar for use on marketing materials. We prefer a photo of the presenter, as well as a photo relevant to the seminar topic. Your seminar description should be a few sentences good for usage on social media and event listing pages. Email these details to info@statelinechamber.com

You agree to provide an educational seminar, as outlined in this form, for the purpose of educating the attendees. Although this may be a way to generate leads for your business, you agree to not solicit the attendees using explicit sales tactics.

Host Authorized Rep. Signature