

I. Call to Order & Roll Call: Meeting called to order 8:05am

- **In attendance: John Broda, Stacy Phillips, Toni Brown, Adam Lane, Dr. Michael Piller, Anabel Toye, Patricia Diduch, Nathan Bolin, Ryan Monette, Diane James.**
- **None members/ Staff: Chuck Gilbert, Karrah Bittner, Angi Kolthoff**
- **Excused Absent: Clyde Grooms, Rob Gillette**

II. Adoption of Agenda**III. Consent Agenda**

- February 16, 2018 Meeting Minutes Nathan motion to consent Agenda-Patricia second (if approved, to be uploaded to website – any Executive Session to be excluded from minutes)
- Nominating Committee Meeting Minutes (February 28th)
- Membership Committee Meeting Minutes (March 8th)
- Marketing Committee Meeting Minutes (March 6th)

IV. Officers' Reports

- President's Report – *Ryan Monette*
 - *Introduction of Chuck Gilbert- Chuck Gilberts business accolades, and work with HOPE Foundation.*
 - *RORO Recap- Survey was sent to all RORO vendors, results were ultimately good.*
 - *Annual Banquet- April 13th, Ryan urges everyone to pass along sponsorship options, and to purchase a table. Expects all board members to be present.*
 - *The topic of adding Chuck Gilbert to the Chamber bank account is introduced- Diane James makes motion to Add Chuck G to Chamber Bank account, Nathan B. second.*
 - *Motion to remove Ryan Rydell from Chamber Bank account upon Chuck G. Being added made by Patricia D, Second by Nathan B.*
 - *Ryan M. motion to approve Angi Kolthoff as a board member, Patricia D. Second motion.*
 - *Ryan points out Board Members who have not paid Dues, and encourage them to pay at end of meeting.*
 - *Diane would like to point out Laura Speer From Goldie Floberg is interested in joining the Board. Laura's Info given to Patricia*

- Treasurer's Report – *Nathan Bolin*

- *Balance sheet and Income Sheet passed out to all members*
- *8:20 Ryan M. motion to move to Executive Session- unanimous decision*
- *8:35 Ryan M Motion to close Executive session Stacy Phillips Second Motion.*

- *Executive Director Report: Chuck Gilbert*

- *Role of Staff is to operate at Highest level Integrity, professionalism and Transparency. Ran as a First class Business out of the Chamber Office*
- *In process of organizing and cleaning out office*
- *New office furniture, paint and Blinds*
- *Drafted E-mail to be sent to unpaid members.*

- *New membership has continued to be steady.*
- *Meeting with mayor of South Beloit next week to talk about our role in their community*
- *Meeting with Beloit's Chamber Director to align with their membership dues.*
- *Met with Diane, Ryan R and Kelly this week*
- *Meet and Greet Scheduled for Executive Board, Chuck and Karrah. Chuck may like this to be held at hononegah.*

- *Tentative Date.*

V. Standing Committee Reports

- Finance Committee – *Nathan Bolin*
 - *Milage Reimbursement- Miles and the Reason for trip to be submitted by Chuck and Karrah quarterly.*
 - *Suggest a Second Invoice and Phone calls for past due membership.*
- Marketing Committee – *John Broda*
 - *General Chamber Marketing- Members are still thinking we are their Marketing Firm, need to make role of Chamber more clear to members.*
 - *Dues conversation - Membership Packets are on hold due to disagreement on dues structure.*
 - *Quarterly Content-2nd quarter Recreation and Parks. 3rd quarter -education. 4th quarter- Retail and Restaurants*
 - *Upcoming events -Golf Play Day, Annual Dinner,*
 - *Awards Banquet Nominations have been narrowed down to three finalists in each category. Will release vote to public again to determine winner. Promoting the Chambers commitment to transparency.*
- Membership Committee – *Clyde Grooms (absent)*
 - *Toni Brown: Report on membership status monthly from Staff requested.*
 - *Suggested having Board members give follow up calls*
 - *Website concerns, requests and feedback need to be provided to Chamber staff who will relay the information to RyCom.*
- Nominating Committee – *Tricia Diduch*
 - *Welcome Angi, and report two other members are interested and will be joining committee's for a few months before being considered more seriously.*
- Government Action Committee – *Diane James*
 - *Diane will be attending the Roast of Winnebago county Chairman Frank Haney, as well as a Luncheon.*

VI. Other Committee Reports

- Personnel Committee – *Dr. Mike Piller*
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- Special Events Committee – *Annabel Toyne*
 - *Lunch & Learn coming up on April 18th.*
 - *Spiced up Speed networking- March 21st*
 - *Angi Has been a great asset in personally inviting members.*
 - *Responsible for Baskets*
 - *Softball*
- Ambassadors –
 - *Main Focus Scholarship*
 - *Will do wine and liquor pull at Annual Dinner*

- Procedure for Ribbon cutting agenda/schedule

VII. Old Business

VIII. New Business

- **Membership Rates** – *Diane James*
 - *Chuck is taking on reviewing membership Due's Structure.*
- **Website Discussion** – *Toni Brown*
 - *Chuck invites anyone with concerns about the RyCom contract to attend a presentation at RyCom anytime next week. Thursday Night 5:30pm*

IX. Adjournment

- Next Meeting: April 20th (8:00am, Rocktek Workspace)
- Motion to adjourn meeting 9:40 by Nathan B. Second by Patricia D.