**Hononegah Community High School’s 6th Annual Job and Career Fair**

We are back for our 6th year in providing an opportunity for students to interact with local employers and organizations. Our goal is to provide the platform for students to learn professional communication skills and potentially walk away with a part or full time job, internship, or volunteer opportunity. Your business or organization can participate if you have any open positions or if you simply would like to help students to better understand preparation for career paths within your organization.

**Optional new activities for this Year!**

**Career and Technical Education (CTE) Open House - 4:00-5:15 p.m.**

In an effort to broaden communication and partnerships we would like to open the doors to our programs to you. Come hear about school-wide programs, certifications offered to students, tour the CTE labs and facilities, and meet with teachers across the curricular areas of Automotive, Business, Construction, Engineering, Family and Consumer Sciences, and Graphic Design and Communications.

**HCHS Culinary Arts Prepared Dinner – 5:15-5:45 p.m.**

As our guests, please enjoy a meal prepared by our very own Culinary Arts students. Get your appetite filled in advance of the evening of conversation with students.

**Interview Tables – 6:00-8:00 p.m.**

This year we are expanding to include the option of having separate interview tables in a separate location. If you anticipate having openings for work, internships, or would even like to perform mock interviews for students you can reserve a table in a more quiet location.

**Please fill out the form on the next page.**

**Hononegah Career Fair Registration Form**

**Company/Organization Name**

**Contact Person:**

Name Phone Email

**Individual(s) attending (with titles):**

**Interest in providing (please check all that apply)**

* Career Discussion/Preparation
* Volunteer/Shadowing/Internship Opportunities
* Part-time/Full-time Job Opportunities

**Please include any additional details or information regarding specifics about the opportunities available, notes or additional information we can share with students preparing for this event:**

We will be providing a 6’x 3’ table for each company in attendance. If you have any specific needs or requirements regarding your attendance at this event, please include that information below (space, access to power, etc.):

|  |  |  |
| --- | --- | --- |
| **Please indicate attendance – ALL ACTIVITIES OPTIONAL** | | |
| **Activity** | **Time** | **Number Planning to Attend** |
| Career and Technical Education Open House, Tour, and Program Overview | 4:00 – 5:15 p.m. |  |
| Dinner on Us! Prepared and served by our very own Culinary Arts students | 5:15 – 5:45 p.m. |  |
| Student Career Fair | 6:00 – 8:00 p.m. |  |
| Interview Table – If you would like to be screening or interviewing candidates please let us know. We will plan to set up tables for you in an alternative location | 6:00 – 8:00 p.m. |  |